

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex.

Gen Hon Seminen
MAT Quals Sec
MAT Dir Exams
MAT HCO Dissem Sec
MAT Dir Prom Den
MAT Letter Reg

HCO POLICY LETTER OF 7 APRIL, 1965
QUALIFICATIONS SEC
HCO DISSEM SEC
BOOK AUDITOR

The old old practitioner THE BOOK AUDITOR must be recognized as a valid practitioner of Scientology.

Unclassed, the Book Auditor cannot locally charge fees or be a field staff member.

But the Book Auditor may be given a certificate on application to the Qualifications Division. The certificate is

STANDARD BOOK AUDITOR.

It must say "not examined" somewhere on it, small, and it is signed by HCO's Office of LPH.

The offer of this certificate may be made in mailings to persons who have bought books.

The application for it should also ask if they want processing or formal training at its end.

"My future plans for Processing are(3 lines)"

"My future plans for Training are(3 lines)"

The application they must make should give us a profile of the person such as what magazines they read and what they do, all that. Age, sex, schooling, financial status. Things required by Letter Reg so she can handle their want.

The HCO requirements are that they have read the book and done "some" processing on another successfully.

The application is for a certificate as HPA. A facsimile copy of the cert, with SAMPLE across it may be printed up as the flier, enclosing the questionnaire.

The flier would be mailed by Prom Den, received by Qual Sec, the certificate made up at once and mailed and the questionnaire carefully preserved and given the Letter Reg.

Such questionnaires must never be put in CF until they bear a stamp on them: Answered by Letter Reg.

These questionnaires express wants and questions.

The Letter Reg stamps "Answered by Letter Reg", forwards the original to Address where an HPA plate is cut. The questionnaire then goes to CF for a folder.

This is a routine action to all book buyers who have not yet been trained to the level of HAS. Sending such an offer to an HAS could be very confusing to a new Scientologist.

Therefore, in sending such a mailing in the first place Address-in-Charge is responsible that no HAS or certified auditors are included in the addresses being supplied.

This is a STANDARD promotion to book buyers who are not yet trained. It can be made to pcs of any grade if they are not also auditors.

There must be NO CHARGE for this Certificate.